



Hines Caldwell Elementary

Parent or Legal Guardian School Attendance Contract 2023-2024

Our school is committed to providing a quality education for all students. We believe that students can only benefit from the education in our school through regular school attendance. We will, therefore, strive to achieve the maximum possible attendance for all students and we will make sure that any problems are identified and resolved quickly. Whenever possible, we will contact parents when a student is absent from the school.

As Parent or Legal Guardian, I will:

- Ensure that the child(ren) attends school regularly and they arrive on time.
- Contact the school whenever my child is absent, giving details for the reason for the absence and the time my child will be away.
- Help my child prepare for the school day by ensuring that he/she has had a good night's rest, homework has been done; and he/she has everything needed for the day ahead.
- Attend parents' meetings to discuss progress or problems and talk to the staff if there are problems or changes in family circumstances which may affect my child.
- Contact the school if problems arise which may keep my child away from the school, so that the school can help.
- To avoid whenever possible, taking my child(ren) out of school for personal matters such as shopping, trips, family holidays during the school day, especially during assessment times.

I have carefully read and understood the above attendance contract. I agree to make every effort to fulfill my responsibilities as a parent or legal guardian to send my child(ren) everyday prepared and on time.

Child(ren)'s Name(s)

Teacher

Parent/Legal Guardian Signature

Date

Jean Hines Caldwell Elementary – 5515 W. Orem Dr., Houston, TX 77085 Tel. 713-726-3700

Darcele L. Demerson, Principal